HOW TO REGISTER
with a mobile device, on a desktop computer, or at the Kiosk

1. On the home screen, select REGISTER.
2. On the iSupply v 4.0 registration screen, provide all required information for sections 1 and 2 (marked by asterisks). Select Submit.
3. You will receive an email confirmation within 24 hours.
4. Select the link in the email confirmation to set your password.

Go to bio-rad.com/iSupply to register online.

HOW TO ORDER
at the Kiosk

1. On the home screen, enter your login details and password, and then select Login.
2. Select a task to begin: Scan Items, Enter a Quote, or Browse Inventory. You may also select an option from the primary header.
3. If Browse Inventory or Promotions is selected, simply select + to add products to the cart. If Scan Items is selected, enter payment option, and then follow prompts.
4. To add non-stock products to your order, search by product name or reference number, and then add your desired product to the cart.
5. Once items have been ordered, select Place Order.
6. Select the PI and enter or select a PO number from the dropdown. For credit card payments, select the credit card icon and appropriate CC reference, and then select Next Step.
7. The Supply Center doors will unlock. Remove items ordered and scan. If items cannot be scanned, select Next Step to manually enter each material lot number. Once the lot/batch # is entered, select Submit.
8. Review the order. If complete, select Next Step.
9. Confirm order total and then select Submit Order. If your order contains non stock materials, select an appropriate shipping address.
10. Select Submit Order.
11. If placing an iQuote order, select Enter a iQuote and then enter the iQuote reference number.
12. Select Add Quote. You may continue to browse more products or go to cart. Then, select option and follow prompts to payment options.
13. Confirm order total and then select Submit Order.
14. Ensure that the Supply Center doors are locked and log out of iSupply 4.0.
15. You will receive an email confirmation of your purchase within 15 minutes.

Call 1-800-246-1669 to register all credit cards and blanket purchase orders.

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